Step 1: Understanding and level setting expectations

Conduct assessments
Findings and opinions of organizational culture, engineering practices, planning, and quality based on interviews and observations across the organization

Set goals
Measurable and quantifiable outcomes

Step 2: Collaborative Preparation

A. Create an Agile Center of Excellence portal
B. Develop a common language
C. Develop a common language
D. Help identify, implement, and configure supportive tools
E. Build common measures and metrics
F. Institute minimal standards / quality
G. Establish the Lightweight Agile Governance Framework

Create an Agile Center of Excellence portal
Facilitate training, boot camps, and workshops

Step 3: Strategic Activities

1. Develop the Agile Program Portfolio Management Approach
   - Create a model where traditional project management shifts from a controlling role to one that's advisory and consultative in order to decentralize business authority to the teams while ensuring aligning to strategic goals and initiative

2. Identify and prioritize strategic goals and initiatives
   - Help capture and rank measurable strategic goals and initiatives in order to provide a shared understanding of value

3. Align teams to strategic initiatives
   - Facilitate organizational-wide discussions to ensure teams are aligning their efforts to add true strategic value

4. Synchronize planning and development cycles
   - Align planning events and development cycles across the organization to shorten feedback cycles, simplify dependency management and reduce risks

5. Help teams develop their product backlogs
   - Facilitate training and meetings to accelerate the creation of short, medium, and long range ‘requirements’ that aligns to strategic goals and initiatives

Step 4: Continuous Team-Based Activities

Organization-wide planning event
All-hands planning event for delivery teams, support teams, and the business to create a medium-range plans (2 to 3 months) that align to strategic goals and initiatives

Iterative and incremental value delivery
1. Rapid delivery cycles - Short-lived time boxes for teams to plan, build, review, and deliver value
2. Deployments - Frequent and continual delivery of value to the customer
3. Improvement activities - Continuous evolution of culture, morale, engineering expertise, and effectiveness

Program/Portfolio steering / roadmapping activities
Continual activities to review and update strategic goals and initiatives in order to identify where the organization should focus its efforts and resources

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